



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

Canc: Apr 2016

MCIEAST-MCB CAMLEJBul 1601
ADJ
18 FEB 16

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF MARCH 2016

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B
(b) MCIEAST-MCB CAMLEJBul 1601 of 19 Nov 14
(c) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13
(d) MCO 10520.3

Encl: (1) Command Duty Officer March 2016
(2) Command Duty Noncommissioned Officer March 2016

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) through (c); and assign personnel to execute command colors in accordance with reference (d).

2. Background

a. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.

b. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform Charlies during the summer season and Service Bravos during the winter season.

b. CDOs

(1) Monday to Thursday CDOs will report for posting, unless otherwise directed, at 1500 on the respective day of duty.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

(2) Friday, weekend, and holiday CDOs will report on Thursday at 1500 prior to the respective duty or the last business day prior to a holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCOs will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must report to the MCIEAST-MCB CAMLEJ Adjutant's office by 0745 to confirm their duty assignment and report at 1430 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1430 on the day prior to that weekend or holiday to receive their duty brief.


(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.



R. M. C. ASHBAY
By direction

COMMAND DUTY OFFICER MARCH 2016

	Date	Rank	Name	Company
	01 TUE	CAPT	ERIC. STYLES	A
	02 WED	CAPT	IBN. TAYLOR	B
	03 THU	CWO3	TAYLOR. MILTON	I
	04 FRI	CWO2	BRIANNE. THOMAS	I
*	05 SAT	CWO3	STEWART. WILLIAM	I
*	06 SUN	CAPT	NATHAN. THOMAS	A
	07 MON	MAJ	NGUYEN. TSAN	A
	08 TUE	CAPT	BINFORD. STRICKLAND	A
	09 WED	CAPT	BRIAN. URANKAR	A
	10 THU	WO	MICHAEL. VITALE	A
	11 FRI	CAPT	BRANDON. WILSEY	A
*	12 SAT	CAPT	BRIAN. WOODALL	B
*	13 SUN	CWO2	VICTOR. DELAFLORE	A
	14 MON	CAPT	DIRK. DAZA	A
	15 TUE	1STLT	MICHAEL. BRANT	A
	16 WED	WO	PATRICK. YORK	I
	17 THU	MAJ	GREGORY. ADAMS	A
	18 FRI	CWO2	MICHAEL. ASHBURN	B
*	19 SAT	CAPT	MELISSA. BLYLEVEN	B
*	20 SUN	CWO2	RICHARD. BONNER	I
	21 MON	CAPT	STEVEN. DOHERTY	A
	22 TUE	CAPT	RICHARD. BOYER	A
	23 WED	CAPT	SCOTT. TAGGART	B
	24 THU	CWO2	LAURA. BROSSMAN	I
	25 FRI	MAJ	SAMUEL. BAKION	B
*	26 SAT	CAPT	RYAN. BURKE	A
*	27 SUN	CWO4	FERDINAND. CAMPOS	I
	28 MON	CAPT	KEVIN. CAPECE	A
	29 TUE	MAJ	NATHAN. COX	A
	30 WED	1STLT	AMANDA. CUMMINS	A
	31 THU	CAPT	ARI. TESSLER	A

* denotes weekends

SUPERNUMERARY

WO	RICHARD. WOODALL	I
----	------------------	---

COMMAND DUTY NONCOMMISSIONED OFFICER MARCH 2016

	Date	Rank	Name	Company
	01 TUE	CPL	LEIGHTON. OCTAVE	B
	02 WED	SGT	TAYLOR. AHEARN	A
	03 THU	SGT	DIVON. GRANT	I
	04 FRI	CPL	BRANDON. VONDRAN	I
*	05 SAT	SGT	RADMILLA. ALLEN	I
*	06 SUN	CPL	JARED. LINAFELT	A
	07 MON	CPL	MIRANDA. GRAY	I
	08 TUE	SGT	TIMOTHY. GUNTNER	B
	09 WED	SGT	ASHLEY. CALLES	I
	10 THU	SGT	CHRISTOPHE. HIBBARD	A
	11 FRI	CPL	SEAN. MAYCOX	I
*	12 SAT	CPL	ALEXANDER. TRUBYARENA	B
*	13 SUN	SGT	KEVIN. PALMER	I
	14 MON	CPL	NICOLAS. MCCOOL	I
	15 TUE	SGT	MARY. CARMONA	A
	16 WED	CPL	STEVEN. HEMMING	I
	17 THU	CPL	YURI. DELACRUZ	B
	18 FRI	CPL	ERIC. TOTTEN	I
*	19 SAT	SGT	MARLENE. GREENDONAHUE	A
*	20 SUN	SGT	RODRIGO. AGUEDA	I
	21 MON	CPL	DEREK. PICKLESIMER	B
	22 TUE	CPL	SON. PARIAVANH	I
	23 WED	CPL	SEKYIA. WILLIAMS	I
	24 THU	SGT	WILKINSON. THOMAS	I
	25 FRI	SGT	KEITH. ALFORD	A
*	26 SAT	CPL	CHRISTOPHER. VEGA	B
*	27 SUN	CPL	NGOCLAN. NGUYEN	I
	28 MON	SGT	REESE. RUSHING	A
	29 TUE	CPL	MARCUS. TAYLOR	I
	30 WED	CPL	KERRY. LANE	I
	31 THUR	CPL	PATRICK. SHABO	A

* denotes weekends

SUPERNUMERARY

SGT	CHONTICHA. MARTINEZ	I
-----	---------------------	---